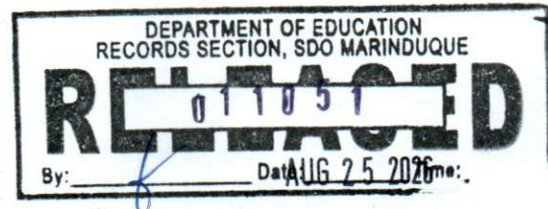




Republic of the Philippines
Department of Education
SCHOOLS DIVISION OF MARINDUQUE



Office of the Schools Division Superintendent

MEMORANDUM

OSDS-PS-2026-036

TO: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors
Human Resource Merit Promotion and Selection Board
Heads of all Public Elementary, Secondary, and Integrated Schools
All Others Concerned

FROM: **MABEL F. MUSA, PhD, CESO VI**
Assistant Schools Division Superintendent
Chairperson, Human Resource Merit Promotion and Selection Board

SUBJECT: SCHEDULE OF ORIENTATION, WRITTEN/SKILLS TEST, BEHAVIORAL EVENT INTERVIEW (BEI), ASSESSMENT, AND DELIBERATION FOR VACANT ADMINISTRATIVE ASSISTANT I AND ADMINISTRATIVE AIDE VI POSITIONS

DATE: August 24, 2026

1. Relative to Division Memorandum OSDS-PS-2026-021 titled "Submission of Pertinent Documents for Vacant Teaching, and Non-Teaching Positions in the Schools Division of Marinduque", dated June 10, 2026, the Human Resource Management Promotion and Selection Board (HRMPSB) will conduct the Orientation, Written/Skills Test, Behavioral Event Interview (BEI), Assessment and Deliberation for Vacant Administrative Assistant I and Administrative Aide VI positions on August 27, 2026 from 8:00 AM to 5:00 PM at the Don Luis Hidalgo Memorial School Conference Hall (2nd Floor), Malusak, Boac, Marinduque.
2. All applicants for the aforementioned positions are expected to attend the activity and must be at the venue before the scheduled time.
3. Attached as Enclosure No. 01 is the list of qualified applicants.
4. Immediate dissemination of the contents of this Memorandum is desired.



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QUALIFIED APPLICANTS FOR ADMINISTRATIVE ASSISTANT I POSITION

NO.	NAME
1	KATHERINE J. ASIS
2	ANNALYN G. BALISA
3	KRISTINE V. BONDAL
4	SHANE NICOLE M. CALUPIG
5	MARY ADELAINA DAGUMAN
6	NICAH L. DELOS SANTOS
7	PAMELA L. FLORA
8	CHRISTIAN LAWRENCE M. GERONAGA
9	JACQUELINE E. GERONIMO
10	HARLYN MAE L. HISTORILLO
11	JELYN B. HISTORILLO
12	MARY ANN R. IBÁÑEZ
13	JOLLY ANN A. JALOS
14	RHEA L. JALOTJOT
15	ANNIE LIZA S. JARABE
16	MAYBEL M. JINAHON
17	KIMBERLY L. JINAO
18	MELVIN M. JINAO
19	MA. LUISA M. LIVELO
20	MARY KAYE M. LUMALANG
21	ROMMUEL B. LUTO
22	NIKKI MAE H. MABUTI
23	ROSE ANN J. MAGCAMIT
24	LILY ANN M. MAIGTING
25	GIANE ROSE L. MALITAO
26	MARIA RANELYN M. MAMPUSTI
27	JOSE M. MANAY III

NO.	NAME
28	MARIA RHIZA S. MANLISIS
29	KARYLLE M. MANRIQUE
30	ROMNICK L. MANSALAPUS
31	JENNIFER N. MARANG
32	MARY CARL VERNICE L. MERCENE
33	NICOLE C. MERTO
34	ANGIELYN M. MOLATO
35	ANNA MAE L. MONTALAN
36	CHENELYN H. MONTIANO
37	NOLIEBOY M. MONTIANO
38	JENESY R. MORALES
39	CHERRY JOY L. NABOS
40	JANAH M. NACAWILI
41	KATHERINE PALE L. NAVARRO
42	FRANCE LIWAY S. PANES
43	RHENA L. PANTOJA
44	MARINES P. PANUELOS
45	ENRICO R. PONDEVIDA
46	REALYN M. RAMIRO
47	ROSEBETH L. RAMOS
48	AILEEN S. RIVERA
49	KENT PAOLO Z. RONTAL
50	JOHN MICHAEL REYES
51	JESSABEL J. SAGUID
52	EDMAR JOSEPH P. STO DOMINGO
53	LLOYD IVAN S. VILLANUEVA

QUALIFIED APPLICANTS FOR ADMINISTRATIVE AIDE VI POSITION

NO.	NAME
1	KYLA ADRIANNA N. ANGULO
2	ANNALYN G. BALISA
3	KRISTINE V. BONDAL
4	SHANE NICOLE M. CALUPIG
5	NICAH L. DELOS SANTOS
6	MARY ANN R. IBAÑEZ
7	ERLYN C. JALOS
8	RHEA L. JALOTJOT
9	ANNIE LIZA S. JARABE
10	KIMBERLY L. JINAO
11	MARY KAYE M. LUMALANG
12	ROMMUEL B. LUTO
13	NIKKI MAE H. MABUTI
14	ROSE ANN J. MAGCAMIT
15	ABEGAIL M. MAGCULANG
16	LILY ANN M. MAIGTING
17	MARIA RANELYN M. MAMPUSTI
18	JOSE M. MANAY III
19	ROMNICK L. MANSALAPUS
20	JENNIFER N. MARANG
21	MARY CARL VERNICE L. MERCENE
22	ANGIELYN M. MOLATO
23	ANNA MAE L. MONTALAN
24	NOLIEBOY M. MONTIANO
25	JENESY R. MORALES
26	GABRIELA MARIES L. NARDO
27	KATHERINE PALE L. NAVARRO
28	RHENA L. PANTOJA
29	JHENNYLE P. PARREÑO
30	EVANGELEEN M. PRADO
31	JADE LORENCE L. RABI
32	REALYN M. RAMIRO
33	DIAH ZAIREL Z. REANZARES
34	JESSABEL J. SAGUID
35	EDMAR JOSEPH P. STO DOMINGO
36	LLOYD IVAN S. VILLANUEVA
37	ERICA F. VILLAVICENCIO
38	ERIKA SI. VITTO